AMERSHAM TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING OF

THE TOWN COUNCIL
HELD AT FLINT BARN COURT, CHURCH STREET, AMERSHAM
ON MONDAY 27 JULY 2026

PRESENT: Councillor Martin Day (Town Mayor)
Councillor Kelly Thornton (Deputy Town Mayor)
Councillor Jonathan Allum
Councillor Jane Barnes
Councillor James Brown
Councillor Elizabeth Kolb
Councillor Dominic Pinkney
Councillor Simon Woodhead

IN ATTENDANCE: Elizabeth Richardson (Town Clerk Finance & Policy)
Margaret Copson of Stonewater Housing Association

33. **APOLOGIES:** Councillor Heena Amarshi
Councillor Maura Brady
Councillor Paul Edwards
Councillor Mark Roberts
Councillor Amar Vyas
Councillor James Wilkinson

34. **ABSENT:** Councillor Joseph Noaman

35. **DECLARATIONS OF INTEREST:**
As a member of the Buckinghamshire Council's Standards & General Purposes Committee, Councillor Thornton declared an interest in the item relating to the governance review and took no part in the discussion.

Councillor Brown declared a non-pecuniary interest in the item relating to the nomination for a trustee of Amersham United Charities.

36. **MAYOR'S ENGAGEMENTS – 11 MAY TO 27 JULY 2026:**
The list of engagements was noted.

37. **COUNCIL MINUTES**

a) Extra-ordinary Council meeting – 15 June 2026

It was	Proposed	Councillor S Woodhead
	Seconded	Councillor D Pinkney

RESOLVED that the Minutes of the Extra-ordinary Council Meeting held on 15 June 2026 be confirmed as a true record, subject to the amendment that Councillor Woodhead be

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recorded as having attended the meeting, and that the Minutes, as amended, be signed by the Mayor.

38. **MATTERS ARISING FROM THESE MINUTES:**
There were no matters arising.

39. **RATIFICATION OF COMMITTEE MEETING MINUTES:**

a) Planning and Footpaths Minutes – 18 May, 8 & 29 June & 20 July 2026

It was	Proposed	Councillor K Thornton
	Seconded	Councillor J Allum

RESOLVED that the Minutes of the Planning and Footpaths Working Group Meetings held on 18 May, 8 June, 29 June & 20 July 2026 be accepted, and the recommendations therein be adopted.

b) Finance & General Purposes Minutes – 15 June 2026

It was	Proposed	Councillor M Day
	Seconded	Councillor J Allum

RESOLVED that the Minutes of the Finance & General Purposes Committee meeting held on 15 June 2026 be accepted and the recommendations therein be adopted.

c) Community Services & Engagement Meeting – 13 July 2026

It was	Proposed	Councillor J Brown
	Seconded	Councillor D Pinkney

RESOLVED that the Minutes of the Community Services & Engagement meeting held on 13 July 2026 be accepted and the recommendations therein be adopted.

40. **MATTERS ARISING FROM THESE MINUTES:**
There were no matters arising from these minutes.

41. **ADOPTION OF PROCUREMENT POLICY:**
The Procurement Policy recommended by the Climate Action Working Group was considered for adoption. After discussion

It was	Proposed	Councillor D Pinkney
	Seconded	Councillor K Thornton

AGREED that the drafted Procurement Policy be formally adopted.

42. **NOMINATION OF BOARD MEMBER FOR AMERSHAM UNITED CHARITIES:**
Following a request from Amersham United Charities for the Town Council to nominate a replacement member to the Board of Trustees,

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It was	Proposed	Councillor K Thornton
	Seconded	Councillor J Allum

RESOLVED to nominate Cllr Martin Day as a replacement Board Member, as informally discussed at the Community Services Meeting held on 13 July 2026.

43. **PROPOSAL FROM COFFEE VENDOR AT HERVINES PARK:**

It was noted that a vendor had submitted a proposal to sell refreshments from his coffee van on Friday mornings at Hervines Park. After discussion

It was	Proposed	Councillor S Woodhead
	Seconded	Councillor K Thornton

RESOLVED that permission be granted for the vendor to trade at Hervines Park on Friday mornings for a trial period of six months, subject to the submission and approval of all necessary street trading and health and safety documentation.

44. **BUCKINGHAMSHIRE COUNCIL MATTERS:**

a) Proposal for County-wide community Governance Review:
It was noted that a proposal for a county-wide governance review would be discussed by the Buckinghamshire Council's Standards & General Purposes Committee. Town Councillors empathised with the wishes of unparished communities to have parish-level representation, but felt there was insufficient evidence to justify a county-wide review. The Clerk was asked to relay Council's view to the Chair of the Buckinghamshire Council's Standard's Committee prior to their discussion and send a copy to the County Association.

45. **MATTERS FOR REPORT**

a) Barn Meadow Playground upgrade
It was noted that installation of the new play equipment at the Barn Meadow playground had been completed.
b) Repairs to Flint Barn Driveway Access
It was noted that Buckinghamshire Council had completed repairs to the pavement crossing at the front of the driveway access to Flint Barn Court. The Clerk is awaiting a further quotation for the relaying of some of the cobbled setts on the Flint Barn driveway.
c) Lease of rear garden at 146/148 Station Road
The Clerk confirmed that the lease had been signed by both parties and confirmation of completion is awaited from the solicitor.
d) Members were notified of the recent episodes of anti-social behaviour on King George V field reported by a resident. The Clerk was asked to liaise with the neighbourhood policing team about the incidents.
e) It was mentioned that some vehicles are exceeding the speed limit on King George V Road. The Clerk will investigate with Buckinghamshire Council's Highways Authority whether this is a suitable location for the town council's MVAS device to be deployed.
f) The prevailing regulations on the use of hosepipes was noted.

PART II – Confidential Matters

46. **RENEWAL OF THE AMERSHAM BOWLS CLUB LEASE & CONSIDERATION OF REDEVELOPMENT OF HERVINES PARK PAVILION:**

Councillors were provided an update regarding the renewal of the lease. A response will be prepared by the working group to send to the Bowls Club. Members also considered next steps for the redevelopment potential of Hervines Park Pavilion. After discussion

It was Proposed Councillor D Pinkney
Seconded Councillor S Wodhead

RESOLVED that the Finance and General Purposes Committee be requested to allocate funding from the current year's capital budget to undertake a scoping survey into the redevelopment potential of the Hervines Park Pavilion.

47. **RENEWAL OF LEASE FOR FLINT HOUSE TENANT:**

Council considered the tenant's request to convert the current licence granted to the ground floor occupant into an underlease, to take effect in conjunction with renewal of the head-lease in December 2026. Following discussion,

It was Proposed Councillor M Day
Seconded Councillor S Woodhead

RESOLVED that permission be granted for the tenant to offer an underlease to the occupant of the ground floor office, provided that the terms of the underlease comply with the provisions of the head lease.

48. **LAND ADJACENT TO PARSONAGE WOOD:**

Councillors were informed of a proposal from a resident living adjacent to Parsonage Wood to convert part of her property into a parking space. Councillors had no objection, but suggested that the tenant be advised to contact Buckinghamshire Council's Planning Department for advice on whether planning consent is required.

The meeting closed at 9.12pm.

Chairman …… Date …….

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