

HERVINES PARK PLAY AREA

Hervines Park, Hervines Road, Amersham, Bucks, HP6 5HU

Works and Standards

The work is for the design and installation of Hervines Park play area. This includes the supply and installation of appropriate groundworks, safety surfacing, play equipment, fencing and signage. It is proposed the play area will be a new installation away from the existing installation therefore no removal is required.

All works should comply to the British and European Standard for playground equipment BS EN 1176 and surfacing BS EN 1177.

The contractor will be responsible for organising an independent post-installation inspection and rectifying any issues identified at their own cost. The Town Council will not accept hand over of the area until identified issues are rectified.

Health and Safety

The contractor must comply with all relevant health and safety regulations and is responsible for securing the site during construction with Heras fencing. Appropriate signage will be added to the site with contractor details displayed. The contractor is also responsible for securing their equipment on site. The Council will not be held liable for any loss or damage to equipment or injury to members of public during construction.

Insurance

The successful contractor must have the following cover in place:

- Public Liability Insurance of no less than: £10 Million
- Product Liability Insurance of no less than: £5 Million
- Employers Liability Insurance of no less than: £5 Million
- Professional Indemnity Insurance of no less than: £1 Million

Evidence of this cover must be provided at the initial quotation stage.

Additional Documentation

A Schedule of Works with a commencement and completion date and a Risk Assessment and Method Statement must be provided prior to work commencing.

SPECIFICATION OF WORKS

Hervines Park play area was a well-used playground located out of the main town. The current playground now consists mostly of ageing failed metal/plastic equipment, lacks play value and is not accessible to all. The new

play area will be moved from the existing site and can be increased to a max size of 40m x 20m. The overall feel of the playarea should reflect its surroundings and have a softer natural appearance. The Town Council is seeking to include play equipment with higher play values that is inclusive and accessible to all. Previous consultation shows a desire for equipment to cater mainly for children between 1 and 7 years with additional equipment for up to 12 years. The Town Council is keen to include a good number of picnic areas which should be positioned close and within good sight of the younger age equipment. Play equipment must all be linked with all-weather paths with grass areas between re-enforced with stabilization mesh. An tarmac access path needs to be provided from the driveway/car park to the site and to the old playarea. The site should be fenced with three pedestrian gates and a double gate for vehicle access.

Following public consultation, the equipment we would like included in the Hervines Park play area should include but not be limited to:

- Multi-plays

- Swings -basket or regular

- Springers

- Roundabout

- See saw

- Activity/role play for younger children

- Trampoline

- Slides/tunnels

- No zip wires are to be included.

Budget

The budget for the playarea is £150k, which must not be exceeded.

Materials

The Parish Council are willing to consider equipment made of different materials e.g. wood, plastic and steel pieces. However, due to the heavy use of the playground, equipment must be robust and vandal-proof.

Design Considerations

The equipment proposed must not be over 4 metres high to comply with planning restrictions.

Environmental Considerations

The Town Council are environmentally aware and is interested in reducing carbon emissions and mitigating its impact on the environment wherever possible. Applicants that can demonstrate environmentally friendly policies regarding the manufacture, recycling and disposal of equipment will be looked on favorably.

Timeline for tender submissions.

Tuesday 28th May

Tender advertised on Town Council Website and contract finder.

Wednesday 3rd July

1pm deadline for tender admissions.

6th July – 5th August

Public consultation at Altogether Amersham Event. Social media and website consultation/survey..

5th August

Public consultation completed, preferred supplier selected, and design amended if required.

19th August

Approval sought from Finance Committee.

30th September

Approval confirmed from Full Council.

1st October

Successful supplier notified. Installation to be completed asap or by Friday 28th March 2025.

Scope of Tender

Please note that it is entirely the Tenderer's responsibility to ascertain that the quote is received BEFORE the deadline for submission of quotes. Thus, the council cannot be held responsible for quotes which are not recorded on the Schedule of Offers sheet after the tender opening session because these were received after the expiry of the above deadline.

All quotations and literature submitted must be in English.

Clarifications can be sought up to Three Working Days before the closing date.

Tenderers must quote all components of the price inclusive of taxes, customs and import duties and any discounts but Exclusive of VAT. Tenderers not registered with the VAT authority in Great Britain, must still include in their financial offer any VAT that the contracting authority may have to pay.

Site visits can be arranged by contacting Mark Richardson 01494 434000 or markr@amerham-tc.gov.uk

SCORING CRITERIA

Description	Evidence	Scoring
Tender received on time	Confirmation of receipt of tender	Pass/Fail
Ability to deliver project within the specified timeframe	Confirmation of expected timescales	Pass/Fail
Insurance at the specified level	in-date Certificates	Pass/Fail
Two Business References	Result of enquiries to references	Pass/Fail
Health and Safety Policy	Copy of policy	Pass/Fail
Quality of Design	Compliance with specification. Ability to cater to all ages and abilities Well-designed layout.	40%
Materials	Quality of materials used, Expected life-span for equipment Reliability of supply chain and spare availability.	15%
Environmental credentials	Evidence of sustainable approach and policies relating to manufacture, recycling and disposal of equipment. Carbon emissions relating to supply chain and manufacture.	5%
Price/Value for money	Quote for current project Cost of replacements Warranty cover Deliverance of project aftercare service	40%

SUBMISSION CHECKLIST

Please ensure the following are included with your submission:

- Application form
- Draft playground design and quotation
- Product details
- Warranty details
- Copies of Insurance Certificates
- Maintenance requirements
- Costing and lead time for availability of spare parts
- References
- Requested policies
- Delivery and installation timetable.

An email or electronic transfer of all the above responses should be sent by the tenderer submission deadline Wednesday 3rd July at 1pm. Hard Copies should be in a sealed envelope and sent to Amersham Town Council, Flint Barn Court, Church Street Amersham Bucks HP7 0DB