

## STEWARDING ROTA

**It is a condition of entry that every exhibitor makes his or herself, available for stewarding during the exhibition.**

**Please indicate days, date and time slots in order of preference you can be available.**

**An allotted time will be emailed or telephoned to you.**

**Please be as flexible as possible with your dates so that we can fill all slots, for Health & Safety we need a minimum of two people for each time slot. Any slots not filled will have to remain closed.**

**If there are not enough stewards for the days of the exhibition, then we will have to run for a shorter period again.**

**Stewarding time slots are 10:00 - 13:30 & 13.30 - 17:00**

Day, date & time. Preference. 1	Day, date & time. Preference. 2
Day, date & time. Preference. 3	Day, date & time. Preference. 4
Day, date & time. Preference. 5	Day, date & time. Preference. 6
Day, date & time. Preference. 7	Day, date & time. Preference. 8

**Please make sure this form is completed and returned by the 31<sup>st</sup> May 2023, so we have time to work out a rota, and to make changes to the dates of opening if necessary before any advertising is produced.**

**Thank you.**

**If you have any questions, please contact Tina Coles 01494 434000 or [tinac@amersham-tc.gov.uk](mailto:tinac@amersham-tc.gov.uk)**