

AMERSHAM TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING OF

THE TOWN COUNCIL

HELD AT FLINT BARN COURT, CHURCH STREET, AMERSHAM
ON MONDAY 26 SEPTEMBER 2022

PRESENT:

Councillor M Roberts (Town Mayor)
Councillor Mrs J Barnes (Deputy Town Mayor)
Councillor Ms R Dineley
Councillor M Dormer
Councillor Mrs V Head
Councillor Ms C Jones
Councillor J Keeler
Councillor Mrs A Lamont
Councillor H Maitland-Jones
Councillor Mrs P Milliner
Councillor Miss S Scott-James
Councillor Dr E Shepherd
Councillor S Woodhead

IN ATTENDANCE: Mrs E Richardson (Town Clerk Finance & Policy)
Mr S Catanach (Town Clerk Community Services & Engagement)
Mrs N Khimich (Marketing & Sponsorship Co-ordinator) part meeting

42. APOLOGIES: Councillor M Flys
Councillor D Pinkney

43. DECLARATIONS OF INTEREST:
There were no declarations of interest.

44. MAYOR'S ENGAGEMENTS –18 JULY to 26 SEPTEMBER 2022:
The list of engagements was noted.

45. TO AGREE DEVELOPER FOR THE 'VISIT AMERSHAM' WEBSITE:
Following a brief presentation from Natalia Khimich,

It was	Proposed	Councillor Mrs R Dineley
	Seconded	Councillor J Keeler

AGREED to appoint the website developer as per the officer recommendation.

46. **COUNCIL AND COMMITTEE MINUTES:**

a) **Minutes of the Council Meeting held on 18 July 2022**

It was	Proposed	Councillor Dr E Shepherd
	Seconded	Councillor Mrs J Barnes

RESOLVED that the Minutes of the Council Meeting held on 18 July 2022 be confirmed as a true record and signed by the Chair. However, some Councillors stated that they had been unclear on the intention of the vote taken at that meeting with regard to the Council's membership of the Amersham Action Group as an 'Associate Member'. Their comments were noted.

b) (i) **Planning and Footpaths Minutes – 11 July, 1 & 22 August 2022**

It was	Proposed	Councillor H Maitland-Jones
	Seconded	Councillor Mrs P Milliner

RESOLVED that the Minutes of the Planning and Footpaths Committee Meetings held on 11 July, 1 & 22 August 2022 be accepted and the recommendations therein be adopted.

c) **Finance & General Purposes Minutes – 15 August 2022**

It was	Proposed	Councillor Mrs P Milliner
	Seconded	Councillor M Dormer

RESOLVED that the Minutes of the Finance & General Purposes Committee meeting held on 15 August 2022 be accepted and the recommendations therein be adopted.

47. **MATTERS ARISING FROM THESE MINUTES:**

There were no matters arising.

48. **ITEMS DEFERRED FROM CANCELLED COMMUNITY SERVICES MEETING:**

a) **Review of the Council's policy to mark the death of a Member of the Royal family**

It was noted that the Council's existing policy which had been implemented following the passing of Her Majesty Queen Elizabeth II, did not include provision for a 'Proclamation Ceremony' in Amersham. After discussion,

It was	Proposed	Councillor Ms C Jones
	Seconded	Councillor Mrs P Milliner

AGREED that the current policy be amended to include provision for a Proclamation Ceremony which would be held at Market Square. Details relating to the format and the logistics of arrangements would require further discussion.

b) **Coronation Working Group**

With the coronation of His Majesty King Charles III due next year, it was suggested that a Working Group should be set up to consider how the Town Council will mark the occasion. Councillors were asked to let the Clerk know before the Finance Meeting

scheduled for 17 October if they would like to join the Working Group. It is anticipated that the Working Group would be made up of 3 Councillors and up to 2 community representatives to be co-opted as required.

It was	Proposed	Councillor J Keeler
	Seconded	Councillor Mrs P Milliner

AGREED that a Working Group be established to consider how the Council will mark the coronation and to also consider arrangements for a Proclamation Ceremony for the 'Bridges' Policy.

c) Alteration of requirements for Market Stall Holders:

After brief discussion on how best to encourage market traders for the Saturday market and improve footfall for local businesses,

It was	Proposed	Councillor Ms C Jones
	Seconded	Councillor Mrs R Dineley

AGREED to amend the current council policy by no longer requiring market traders at the Saturday market to hold Traders licences and also to reduce the requirement for their public liability insurance from £10million to £5million (except for food traders which should stay at £10million). It was suggested that the charges for Market Stall holders be reviewed at the Finance Meeting scheduled for 17 October 2022

49. PROPOSALS FROM THE CLIMATE ACTION WORKING GROUP:

The minutes from the recent Environmental Working Group had been circulated prior to the meeting. The recommendations of the Working Group were noted.

50. INTRODUCTION OF DEDICATED COUNCILLOR EMAIL ADDRESSES:

The Clerk's report had been circulated prior to the meeting. After brief discussion

It was	Proposed	Councillor Mrs V Head
	Seconded	Councillor Mrs P Milliner

AGREED that dedicated Councillor email addresses should be set up for all ATC Councillors, with the cost being agreed at the next Finance & General Purposes meeting on 17 October 2022.

51. BUCKINGHAMSHIRE COUNCIL MATTERS:

There were no matters for discussion.

52. MATTERS FOR REPORT:

There were no matters for report.

Part 2 CONFIDENTIAL – FOR COUNCILLORS ONLY

EXCLUSION OF PUBLIC AND PRESS

That under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public be excluded from the meeting for the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

53. SIGNING OF WESTWOOD PARK LODGE LEASE:

The Clerk informed Councillors that full agreement had been reached with Little Chalfont Parish Council on the final version of the new lease for Westwood Park Lodge.

It was	Proposed	Councillor J Keeler
	Seconded	Councillor Mrs V Head

AGREED that the lease should be signed as advised by the ATC solicitor.

The meeting closed at 8.37pm.

Chairman Date