

AMERSHAM TOWN COUNCIL

MINUTES OF THE ANNUAL STATUTORY MEETING

HELD ON MONDAY 16 MAY 2022

PRESENT:

Councillor M Roberts (Town Mayor)
Councillor Mrs J Barnes (Deputy Town Mayor)
Councillor Ms R Dineley
Councillor M Flys
Councillor Mrs V Head
Councillor Ms C Jones
Councillor J Keeler
Councillor A Lamont
Councillor H Maitland-Jones
Councillor Mrs P Milliner
Councillor D Pinkney
Councillor Dr E Shepherd
Councillor S Woodhead

IN ATTENDANCE: Mrs E Richardson (Town Clerk Finance & Policy)
Mr S Catanach (Town Clerk Community Services & Engagement)
C Roberts (resident)

1. **APOLOGIES:** Councillor M Dormer
Councillor Miss S Scott-James

2. **ELECTION OF TOWN MAYOR:**

The retiring Mayor, Councillor Mark Roberts spoke of his time in office and privilege of representing the town Mayor. He thanked the Councillors and staff for their support during this time. Nominations were invited for the election of the Town Mayor for the year 2022-2023.

It was	Proposed	Councillor D Pinkney
	Seconded	Councillor Mrs J Barnes

RESOLVED that **COUNCILLOR MARK ROBERTS** be elected **TOWN MAYOR** for the civic year 2021-2023.

Councillor Roberts thanked Councillors for re-electing him to serve as Mayor of Amersham for a second term.

3. **DECLARATION OF ACCEPTANCE OF OFFICE:**
The Mayor signed the Declaration of Acceptance of Office.

4. **ELECTION OF DEPUTY TOWN MAYOR:**

Councillor Roberts invited nominations for the election of the Deputy Town Mayor.

It was

Proposed
Seconded

Councillor M Roberts
Councillor Mrs V Head

RESOLVED that Councillor Mrs J Barnes be re-elected as Deputy Town Mayor for the civic year 2021-2022.

Councillor Barnes thanked Councillors for electing her as Deputy Mayor.

5. **DECLARATION OF ACCEPTANCE OF OFFICE:**

The Deputy Mayor signed the Declaration of Acceptance of Office.

6. **APPOINTMENT OF COMMITTEES:**

It was **RESOLVED** that the Standing Committee membership shall be as follows:

Proposed
Seconded

Councillor S Woodhead
Councillor J Keeler

6a) **COMMUNITY SERVICES & ENGAGEMENT COMMITTEE MEMBERSHIP**

Councillor Mrs J Barnes
Councillor Ms R Dineley
Councillor M Flys
Councillor Mrs V Head
Councillor Ms C Jones
Councillor J Keeler
Councillor Mrs A Lamont
Councillor H Maitland-Jones
Councillor D Pinkney
Councillor Miss S Scott-James
Councillor M Roberts (*ex-officio as Town Mayor*)

6b) **PLANNING & FOOTPATHS COMMITTEE MEMBERSHIP**

Councillor Ms R Dineley
Councillor M Dormer
Councillor Ms C Jones
Councillor J Keeler
Councillor H Maitland-Jones
Councillor Mrs P Milliner
Councillor M Roberts
Councillor Miss S Scott-James
Councillor E Shepherd
Councillor S Woodhead
Councillor Mrs J Barnes (*ex-officio as Deputy Town Mayor*)

6c) **FINANCE & GENERAL PURPOSES COMMITTEE MEMBERSHIP**

Councillor Mrs J Barnes
Councillor M Dormer
Councillor M Flys
Councillor Mrs V Head
Councillor A Lamont
Councillor Mrs P Milliner
Councillor D Pinkney
Councillor M Roberts

Councillor E Shepherd
Councillor S Woodhead

7. **MEMBERSHIP OF PERSONNEL APPEALS COMMITTEE; DISCIPLINARY AND GRIEVANCE COMMITTEE AND POLICY DEVELOPMENT GROUP**

It was
Proposed Councillor D Pinkney
Seconded Councillor S Woodhead
AGREED that membership of these committees would be deferred until the next meeting of the full Council.

The Council Meeting was adjourned to allow the Standing Committees to conduct the following business.

8. **COMMUNITY SERVICES & ENGAGEMENT COMMITTEE**

Election of Chair and Vice Chair

It was
Proposed Councillor J Keeler
Seconded Councillor Mrs R Dineley
RECOMMENDED that Councillor Mrs J Barnes be appointed Chair of the Community Services & Engagement Committee

It was
Proposed Councillor Mrs J Barnes
Seconded Councillor J Keeler
RECOMMENDED that Councillor Mrs R Dineley be appointed Deputy Chair of the Community Services & Engagement Committee

9. **PLANNING & FOOTPATHS COMMITTEE**

Election of Chair and Vice Chair

It was
Proposed Councillor M Roberts
Seconded Councillor Ms R Dineley
RECOMMENDED that Councillor H Maitland-Jones be appointed Chair of the Planning & Footpaths Committee

It was
Proposed Councillor Mrs P Milliner
Seconded Councillor S Woodhead
RECOMMENDED that Councillor Ms C Jones be appointed Deputy Chair of the Planning & Footpaths Committee.

10. **FINANCE & GENERAL PURPOSES COMMITTEE**

a) Election of chair and Vice Chair

It was
Proposed Councillor M Roberts
Seconded Councillor Mrs V Head
RECOMMENDED that Councillor D Pinkney be appointed Chair of the Finance & General Purposes Committee

It was Proposed Councillor D Pinkney
 Seconded Councillor M Flys
RECOMMENDED that Councillor Mrs P Milliner be appointed Deputy Chair of the
 Finances & General Purposes Committee.

b) **MEMBERSHIP OF FINANCE SUB-COMMITTEES**

It was Proposed Councillor S Woodhead
 Seconded Councillor Mrs V Head
RECOMMENDED that the appointment of Finance sub-committees be deferred
 until the next meeting, other than the Establishment Committee where the
 membership will remain as the Mayor, Deputy Mayor, Councillor Keeler and
 Councillor Woodhead.

Council Meeting was re-convened

11. **COMMITTEE CHAIRMAN AND COMMITTEE APPOINTMENTS**

It was Proposed Councillor S Woodhead
 Seconded Councillor Ms C Jones

RESOLVED that the Committee Chairman, Vice Chairman and Committee
 appointments in Minutes 7 to 10 be approved.

12. **APPOINTMENT TO OUTSIDE BODIES:**

It was Proposed Councillor Mrs P Milliner
 Seconded Councillor M Flys

AGREED that appointments to outside bodies be made as follows:

Body	Representative
Amersham Community Association	Elizabeth Shepherd
Citizens Advice Bureau	Caroline Jones
Amersham Community Board	Dominic Pinkney
BMKALC	Mark Roberts
GE Healthcare Liaison Committee	Jane Barnes
Amersham Action Group	Jason Keeler
Old Amersham Revitalisation	Pat Milliner
Youth Centre	Jason Keeler
Amersham Band	Mark Roberts
Chiltern Chamber	Mark Dormer
Amersham & District Residents Association	Elizabeth Shepherd

13. **COUNCIL MINUTES**

a) **Council Minutes**

It was Proposed Councillor Mrs P Milliner

Seconded

Councillor D Pinkney

RESOLVED that the Minutes of the Council Meeting held on 21 March 2022 be confirmed as a true record and signed by the Mayor.

There were no matters arising.

b) (i) Planning and Footpaths Minutes

It was	Proposed	Councillor S Woodhead
	Seconded	Councillor Mrs P Milliner

RESOLVED that the Minutes of the Planning and Footpaths Committee Meetings held on 14 March, 4 & 25 April 2022 be accepted and the recommendations therein be adopted.

c) Finance & General Purposes Minutes

It was	Proposed	Councillor D Pinkney
	Seconded	Councillor Mrs J Barnes

RESOLVED that the Minutes of the Finance & General Purposes Committee meeting held on 11 April 2022 be accepted and the recommendations therein be adopted.

d) Community Services & Engagement Minutes

It was	Proposed	Councillor Mrs J Barnes
	Seconded	Councillor Mrs R Dineley

RESOLVED that the Minutes of the Community Services & Engagement Committee meeting held on 28 March 2022 be accepted and the recommendations therein be adopted

14. **MATTERS ARISING FROM THESE MINUTES**

There were no matters arising.

15. **MAYOR'S ENGAGEMENTS FROM 21 MARCH TO 16 MAY 2022**

The list of Mayor's engagements was tabled and noted.

16. **REVIEW OF PROCEDURE FOR PLANNING COMMITTEE MEETINGS:**

The Clerk's report on the continuation of holding the Planning Working Group meetings remotely via Zoom had been circulated prior to the meeting. After discussion

It was	Proposed	Councillor Mrs P Milliner
	Seconded	Councillor Mrs R Dineley

AGREED to continue holding remote Working Group meetings indefinitely but to hold in-person meetings if deemed necessary to discuss more complex or significant applications.

17. **RENEWAL OF SLCC MEMBERSHIP:**

The Clerk's report had been circulated prior to the meeting.

It was	Proposed	Councillor Dr Shepherd
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Seconded Councillor Ms C Jones
AGREED to renew the annual membership of the SLCC for both Clerks with a cost of £351 per Clerk.

18. **RENEWAL OF COUNCIL'S MEMBERSHIP OF BMKALC & NALC:**
The Town Clerk's report had been circulated prior to the meeting concerning the Council's membership of BMKALC (Bucks & Milton Keynes Association of Local Council's) and NALC (National Association of Local Councils).

It was Proposed Councillor Mrs J Barnes
Seconded Councillor H Maitland-Jones
AGREED to renew the annual membership at a cost of £2,311.57 for the 2022-2023 civic year.

19. **MATTERS FOR REPORT:**
The Clerk updated Councillors with the progress on the Market Hall renovation project.

Part 2 CONFIDENTIAL – FOR COUNCILLORS ONLY

EXCLUSION OF PUBLIC AND PRESS

That under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public be excluded from the meeting for the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

20. **PLANNING APPLICATION FOR ALDI SUPERMARKET:**
Councillor Jones gave an update to Councillors on the current status of the proposed Aldi garage in Old Amersham.

The meeting closed at 8.00pm.

Chairman Date