

# Amersham Town Council

MINUTES OF A MEETING OF  
**THE FINANCE AND GENERAL PURPOSES COMMITTEE**  
HELD ON 14 FEBRUARY 2022

**PRESENT:** Councillor D Pinkney (Chair)  
Councillor M Roberts (Town Mayor)  
Councillor Mrs J Barnes (Deputy Town Mayor)  
Councillor M Flys  
Councillor Mrs V Head  
Councillor Mrs A Lamont  
Councillor Mrs P Milliner (Vice Chair)  
Councillor S Woodhead

**IN ATTENDANCE:** Mrs E Richardson - Town Clerk Finance & Policy  
Mr S Catanach – Town Clerk Community Services & Engagement

49. **APOLOGIES:** Councillor M Dormer  
Councillor Ms C Jones

50. **DECLARATIONS OF INTEREST**  
There were no declarations of interest

51. **MATTERS ARISING FROM THE F & GP MINUTES OF 13 DECEMBER 2021:**  
There were no matters arising.

52. **TO RECEIVE THE FINANCE REPORTS FOR NOVEMBER / DECEMBER 2021:**

**a) Finance Reports**

- i) Income and Expenditure Reports for periods ending 30 November & 31 December 2021
- ii) Balance sheets as at 30 November & 31 December 2021
- iii) Accounts paid to from 1 November to 31 December 2021

It was Proposed - Councillor M Roberts  
Seconded – Councillor Mrs P Milliner

RECOMMENDED that the finance reports for the period 1 to 30 November and 1 to 31 December 2021 be accepted.

**b) 2<sup>nd</sup> interim internal audit**

The report had been circulated prior to the meeting. After brief discussion, the content of the report was noted.

Proposed – Councillor D Pinkney  
Seconded – Councillor Mrs V Head

**c) Increase bulk payment limit**

The Town Clerk's report had been noted and after brief discussion

It was Proposed – Councillor Mrs J Barnes  
Seconded – Councillor S Woodhead

RESOLVED to increase the Council's bulk payment limit from £35,000 to £50,000.

53. **RETROSPECTIVE APPROVAL FOR REPAIR OF WAR MEMORIAL:**

It was noted that in order to expedite the project to carry out repairs of the war memorial, the recommendation of the Community Services Committee to appoint Clivedon Conservation had been ratified by a majority of Councillors via round-robin email.

It was Proposed – Councillor D Pinkney  
Seconded – Councillor V Head

RESOLVED to retrospectively approve the recommendation of the Community Services Committee.

54. **REFURBISHMENT OF THE MEMORIAL GARDENS FOUNTAIN:**

It was noted that the replacement of the fountain and refurbishment of the pond in the Memorial Gardens was being funded by the Amersham Revite Group, the Amersham Community Board and a contribution from the residue of Cllr Fly's Mayoral Fund.

It was Proposed – Councillor Mrs P Milliner  
Seconded – Councillor M Flys

RESOLVED to allow the project to proceed as planned on this Town Council asset.

55. **PURCHASE OF REPLACEMENT MOWERS AND NEW VAN FOR DEPOT:**

Reports from the Town Clerk and the Depot /Facilities Manager had been circulated prior to the meeting.

After discussion

It was Proposed – Councillor Mrs P Milliner  
Seconded – Councillor M Roberts

RESOLVED to approve the purchase of the two mowers as per the officer recommendation, but to enquire about a longer term warranty:

Kubota G-26 – at a purchase price of £12,070

Kubota F251 Front mower – at a purchase price of £18,295

RESOLVED to take out a 5 lease on a new Ford panel van at a cost of £337.94 per month plus a maintenance agreement at £30.49 per month.

56. **BUCKS UNITARY AUTHORITY MATTERS:**

There were no matters for discussion.

57. **MATTERS FOR REPORT:**

a) **Town Meeting**

It was decided to re-schedule the Town Meeting in order to avoid holding the meeting during the pre-election period for the upcoming by-election in the Amersham Town ward. The Town meeting will now take place on 3 May 2022.

**Part two**

**EXCLUSION OF PUBLIC AND PRESS**

**That under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public be excluded from the meeting for the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.**

58. **LAND ADJACENT TO RECTORY WOODS - REQUEST FROM OWNER FOR TRANSFER OF LAND:**

The information in the Town Clerk's report was noted. After discussion Members agreed that they would not be open to transferring or selling the garden area or the parking area adjacent to the applicant's property and would contest any claim of adverse possession. The Town Clerk will clarify the Council's legal position before contacting the applicant.

59. **MARKET HALL REPAIR PROJECT:**

The Clerk updated Councillors on the progress of the Market Hall Clock Tower repair project. Several Councillors expressed an interest in accepting the contractor's offer to visit the site and view the work being undertaken. The Clerk will arrange a date for this visit.

60. **WESTWOOD PARK LODGE – RENEWAL OF LEASE FROM LITTLE CHALFONT PARISH COUNCIL:**

The Clerk updated Members on the latest progress with the renewal of the lease.

The meeting closed at 8.15pm

Chairman.....

Date .....