

Amersham Town Council

MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 24 FEBRUARY 2020

PRESENT: Councillor R Jones
Councillor A Seymour -Deputy Town Mayor
Councillor Mrs B Dhanda
Councillor C Morgan

IN ATTENDANCE: Mrs E Richardson - Town Clerk - Finance & Policy
Jan Atkinson – OABA (Open session)
Geraldine Marshall-Andrews – Amersham Society (Open session)

70. **APOLOGIES:** Councillor M Flys – Town Mayor
Councillor Ms C Jones
Councillor M Grimson
Councillor Mrs L Staite
Councillor M Vivis
Councillor Mrs L Walsh

71. **ABSENT NO APOLOGIES:** Councillor H Newton

72. **DECLARATIONS OF INTEREST**
There were no declarations of interest.

OPEN SESSION:

Jan Atkinson addressed Councillors to request support for a street party in The Broadway/ Market Square/ High Street on Sunday 10th May as part of the VE Day celebrations. It was noted that the Council is already holding a VE Day Celebration Band Concert in the Memorial Gardens and it was suggested that the matter would be added to the next Council Agenda for discussion.

73. **MINUTES:**

It was Proposed – Councillor R Jones
Seconded – Councillor Mrs B Dhanda

RESOLVED

That the minutes of the Finance & General Purposes Committee meeting held on 9 December 2019 be confirmed as a true record and signed by the Chairman.

74. **MATTERS ARISING FROM THE APPROVED MINUTES OF MEETING HELD ON 9 DECEMBER 2019:**

There were no matters arising.

75. **TO RECEIVE THE FINANCE REPORTS FOR NOVEMBER/DECEMBER 2019:**

- i) Income and Expenditure Reports for periods ending 30 November & 31 December 2019
- ii) Balance sheets as at 30 November and 31 December 2019
- iii) Accounts paid from 1 November to 31 December 2019

It was
Proposed - Councillor C Morgan
Seconded - Councillor A Seymour

RECOMMENDED that the finance reports for the period 1 November to 31 December 2019 be accepted.

76. **2nd INTERIM INTERNAL AUDIT REPORT:**

The report had been circulated prior to the meeting. Councillors were pleased to see that no issues had been found. The one recommendation made by the Internal Auditor was noted and the Clerk reported that steps had already been put in place to address the recommendation.

It was
Proposed – Councillor C Morgan
Seconded – Councillor A Seymour

RECOMMENDED to accept the 2nd Internal Audit Report and the auditor's recommendations within.

77. **CONTRIBUTION TO AMERSHAM FESTIVAL 4 JULY 2020:**

Members considered the request from the Amersham Action Group for support of the Summer Festival to be held on 4th July. After discussion

It was
Proposed – Councillor R Jones
Seconded – Councillor C Morgan

RECOMMENDED that the Council supports the festival in line with the assistance provided last year by:

- depot staff to mark out King George V Field prior to the event
- depot staff to marshal throughout the day
- depot staff to litter pick the field on Sunday 5th July
- ATC to pay for toilets (approx. £500)
- ATC to provide litter bins (through Serco)

78. **RENEWAL OF CLEANING CONTRACT FOR ATC BUILDINGS:**

After discussion and with reference to the Facilities Manager's report,

It was
Proposed – Councillor R Jones
Seconded – Councillor A Seymour

RECOMMENDED to accept the quotation from 'J Clean Commercial Contract Cleaning' to provide cleaning services for all ATC buildings with effect from 1st April 2020.

79. **CHIPPERFIELD CIRCUS ON KING GEORGE V FIELD:**

After discussion, it was

Proposed – Councillor A Seymour
Seconded – Councillor C Morgan

RECOMMENDED that permission is granted to Chipperfield to hold a circus on King George V Field between 8th – 12th July 2020.

80. **CHILTERN DISTRICT COUNCIL MATTERS:**

a) Approval of surface treatment colour for relocated ATC outdoor gym facility

It was noted that the surface treatment recommended by the District Council had been agreed prior to the meeting.

b) Agreement with CDC for Youth Club Grant

The Clerk reported that the agreement drawn up by CDC for the Youth Club Grant had been reviewed by the ATC solicitor, with his suggested minor amendment having been agreed by CDC.

It was

Proposed – Councillor Mrs B Dhanda
Seconded – Councillor A Seymour

RECOMMENDED that the Agreement Documents be signed to facilitate the processing of the grant.

81. **BUCKS COUNTY COUNCIL MATTERS:**

a) Update on Unitary Authority

There were no matters to report.

82. **UNITARY AUTHORITY UPDATE:**

It had been noted that the new Council is recommending 16 local Community Boards, rather than the 14 requested by Amersham Town Council.

83. **MATTERS FOR REPORT:**

a) Amersham Mobile App

An update is awaited from the Mayor on the new mobile app.

b) ATC Capital projects

The Clerk reported on progress with the Council's various capital projects.

Part two

EXCLUSION OF PUBLIC AND PRESS

That under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public be excluded from the meeting for the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

84. **ITEM RELATING TO 146 STATION ROAD:**

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86. **ITEM RELATING TO ATC STAFF:**

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88. **ITEM RELATING TO ATC STAFF:**

The meeting closed at 9.00pm

Chairman.....

Date

