

Amersham Town Council

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MINUTES OF A MEETING OF
THE FINANCE AND GENERAL PURPOSES COMMITTEE
HELD ON MONDAY 15 APRIL 2019

PRESENT: Councillor M Flys – Deputy Town Mayor (in the Chair)
Councillor Ms C Jones - Town Mayor
Councillor C Morgan
Councillor H Newton
Councillor Mrs L Staite
Councillor Mrs L Walsh

IN ATTENDANCE: Mrs B Dhanda
Mrs E Richardson - Town Clerk Finance & Policy

82. **APOLOGIES:** Councillor R Jones
Councillor M Grimson
Councillor Mrs J Cook
Councillor M Vivis

83. **DECLARATIONS OF INTEREST**
There were no declarations of interest.

84. **MINUTES:**
The Minutes of the meeting held on 18 February 2019 were:

Proposed	Councillor C Morgan
Seconded	Councillor Mrs L Staite

RESOLVED THAT:

The Minutes of the Finance & General Purposes meeting held on 18 February 2018 be confirmed as a true record and signed by the Chairman.

MATTERS ARISING:
There were no matters arising.

85. **TO RECEIVE THE FINANCE REPORTS FOR 1 JANUARY TO 28 FEBRUARY 2019**

- i) Income and Expenditure Reports for periods ending 31 January & 28 February 2019
- ii) Balance sheets as at 31 January & 28 February 2019
- iii) Accounts paid from 1 January to 28 February 2019

It was

Proposed – Councillor M Flys
Seconded – Councillor C Morgan

RECOMMENDED that the finance reports for the period 1 January to 28 February be accepted.

86. **TO RECEIVE 2ND INTERIM INTERNAL AUDITOR'S REPORT:**

Councillors were pleased to note that no issues had been found and no corrective recommendations made in the 2nd interim audit.

87. **TO CONSIDER CYBER & DATA BREACH INSURANCE:**

The Clerk's report was noted and after discussion it was RECOMMENDED that cyber/data insurance cover be added to our existing policy at £250 / annum.

Proposed – Councillor Mrs L Staite
Seconded – Councillor Ms C Jones

88. **TO CONSIDER INSTALLING CAVITY WALL & CEILING INSULATION AT THE HERVINES PARK FLAT:**

It was reported that since the circulation of the Clerk's report, the prospective tenants for the flat had confirmed their wish to take out a 12 month lease from 8 June 2019. After discussion, it was RECOMMENDED that the cavity wall insulation be undertaken at a cost of £1400 in order to achieve an E rated EPC (which will be essential for the continued rental of the flat once the current EPC certificate expires in 2020). The tenants will be advised that the council will not guarantee a renewal of their lease at the expiry of the 12 month tenancy, in order to ensure flexibility for future use of the property and that Council has the option to install ceiling insulation at that time.

Proposed – Councillor C Morgan
Seconded – Councillor Ms C Jones

89. **TO CONSIDER SUPPORTING CHILTERN'S OPEN AIR MUSEUM'S APPLICATION FOR AN HS2 GRANT:**

After discussion, the Clerk was instructed to write a letter of support for the Museum's HS2 grant application.

Proposed – Councillor Mrs L Staite
Seconded – Councillor M Flys

90. **TO CONSIDER RENEWAL OF BMKALC / NALC MEMBERSHIP:**

After discussion, it was RECOMMENDED that the BMKALC/NALC membership be renewed for another year with an annual subscription of £2,062.15.

Proposed – Councillor M Flys
Seconded – Councillor C Morgan

91. **TO REVIEW CAPITAL EXPENDITURE REPORT ON ATC BUILDINGS:**

The report had been circulated prior to the meeting and will be updated on an on-going basis and reviewed again before the Budget Briefing in November.

92. **CHILTERN DISTRICT COUNCIL MATTERS:**

Cllr Walsh reported that the amended planning application for the Chiltern Pools project had been submitted for consideration by the CDC Planning Committee. The Clerk confirmed that the revised application would be considered by the ATC Planning Committee on 29 April 2019.

It was also reported that the revised Local Plan will be released on 29 April prior to being submitted to the Planning Inspectorate for consideration.

93. **BUCKS COUNTY COUNCIL MATTERS:**

It was reported that some Members and the Clerk had attended various meetings to discuss the new Unitary Authority and how it will affect the Town Council. It was suggested that a working group would be set up to consider ATC's options for further devolved services. The matter will be added to all future Council agendas to update on an ongoing basis.

94. **MATTERS FOR REPORT:**

There were no matters for report.

Part two

EXCLUSION OF PUBLIC AND PRESS

That under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public be excluded from the meeting for the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

95. **TO CONSIDER REQUEST FROM HS2 CONTRACTOR FOR USE OF LAND AT STANLEY HILL CEMETERY FOR RE-BURIAL OF REMAINS:**

After consideration, Members RECOMMENDED refusal of a request from an HS2 contractor to utilise Stanley Hill Cemetery for the reburial of remains from the St Mary's Cemetery in Stoke Mandeville, as this would deprive Amersham residents of a significant number of grave spaces for future use.

Proposed – Councillor M Flys

Seconded – Councillor Mrs L Staite

96. **TO CONSIDER RENEWAL OF PLANNING PERMISSION FOR EXTENSION OF BARN MEADOW CAR PARK:**

Members noted that the current planning consent to extend the Barn Meadow car park expires in September 2019. After discussion, Members RECOMMENDED that the Clerk prepares a submission to renew the current planning consent.

Proposed – Councillor C Morgan

Seconded – Councillor Ms C Jones

97. **DAYBREAK NURSERY LEASE ON LAND TO REAR OF 146/148 STATION ROAD:**

The Clerk reported that as the District Valuer is unable to provide a valuation for the garden land, an independent surveyor was undertaking the valuation, with an anticipated cost of £350.

The meeting closed at 8.30pm

Chairman.....

Date