

Amersham Town Council

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MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON MONDAY 18 FEBRUARY 2019

PRESENT:

Councillor M Flys – Deputy Town Mayor (in the Chair)
Councillor C Morgan
Councillor Mrs A Lamont (co-opted for meeting)
Councillor Mrs L Staite (from 7.35pm)
Councillor M Vivis

IN ATTENDANCE:

Mrs E Richardson - Town Clerk Finance & Policy
Mr M Richardson – Facilities Manager

65. **APOLOGIES:** Councillor Ms C Jones - Town Mayor
Councillor R Jones
Councillor M Grimson
Councillor Mrs J Cook
Councillor H Newton
Councillor Mrs L Walsh

66. **ABSENT NO APOLOGIES:** Councillor M Lacey

67. **DECLARATIONS OF INTEREST**
There were no declarations of interest.

68. **CO-OPTION OF COUNCILLOR FOR MEETING:**
As Cllr Staite had notified the Clerk that she would miss the start of the meeting because of train delays, Cllr Lamont was co-opted onto the committee for the duration of the meeting to ensure a quorum.

Proposed Councillor M Flys
Seconded Councillor M Vivis

69. **MINUTES:**
The Minutes of the meeting held on 17 December 2018 were:

Proposed Councillor C Morgan
Seconded Councillor M Flys

RESOLVED THAT:

The Minutes of the Finance & General Purposes meeting held on 17 December 2018 be confirmed as a true record and signed by the Chairman.

MATTERS ARISING:

There were no matters arising.

70. **TO RECEIVE THE FINANCE REPORTS FOR 1 NOVEMBER TO 31 DECEMBER 2018:**

- i) Income and Expenditure Reports for periods ending 30 November & 31 December 2018
- ii) Balance sheets as at 30 November & 31 December 2018
- iii) Accounts paid from 1 November to 31 December 2018

It was

Proposed – Councillor M Flys
Seconded – Councillor C Morgan

RECOMMENDED that the finance reports for the period 1 November to 31 December 2018 be accepted. The Clerk highlighted that the income for the year to date was higher than expected, this is largely due to increased contract work undertaken by the depot team. Councillors asked that their thanks to Facilities Manager and the depot team be minuted.

71. **REPLACEMENT DEPOT VEHICLE:**

Members noted the report concerning the replacement of the depot's Mitsubishi L200 now that it had reached the end of its lease. After discussion, it was AGREED to follow the recommendation of the Facilities Manager for a replacement vehicle with the lease of a Toyota Hilux with tipper conversion over a 48 month contract period at £345.38 / month through 'Vantage Toyota Birmingham'.

Proposed Councillor M Flys
Seconded Councillor M Vivis

72. **REPLACEMENT MOWERS:**

Members considered the Facilities Manager's report concerning replacement of two of the depot's ride-on mowers which had reached the end of their lease term. Members were particularly keen with the all electric option, especially given the favourable cost comparison, environmental and health & safety benefits, together with easier maintenance. It was AGREED to follow the recommendation for the hire-purchase of one 'Mean Green CXR-52 all electric mower at £422/ month over a 5 year term from Overton UK Ltd. It was also AGREED to lease one Kubota F3090 from Browns of Chesham over a three year contract at £425 / month including servicing.

Proposed Councillor C Morgan
 Councillor Mrs A Lamont

The Facilities Manager reported that most of the hand held machines used by the depot team had already been switched to the more environmentally friendly electric models. Councillors asked that a press release be issued to highlight the council's green initiative in use of these machines, together with the planned hire-purchase of the electric ride-on mower.

73. **MARKET HALL:**

a) Appointment of surveyor to oversee clock tower repairs:

After discussion, it was AGREED to re-appoint Stephen Crawley of Evans Crawley to oversee the project to repair the Market Hall Clock tower, supervise the schedule of works and liaise with the Listed Buildings Officer before submitting a new planning application for Listed Buildings Consent.

Proposed Councillor Mrs L Staite
Seconded Councillor M Flys

b) Appointment of Historic Buildings Consultant:

It had been noted that the previous planning application for repair of the Market Hall Clock tower had required the council to have an expert historic building record made of the construction of the clock tower. It is anticipated that this will again be a condition of the forthcoming application. After consideration, it was RECOMMENDED to provisionally accept the quotation from 'Archaeological Building Recording Services' of £750 for a historic building record to be made of the clock tower, assuming this remains a requirement of the Listed Buildings Officer.

Proposed Councillor M Flys
Seconded Councillor Mrs L Staite

74. **KINGS CHURCH FOOTBALL TEAM – REQUEST FOR INSTALLATION OF GOAL POSTS AT HERVINÉS PARK:**

Members were pleased to hear that the Kings Church Football Team had obtained funding to purchase goal posts for additional football pitches at Hervines Park. After discussion, it was AGREED that the Facilities Manager would schedule the installation of the posts by the depot team.

Proposed Councillor M Vivis
Seconded Councillor Mrs A Lamont

75. **CHILTERN DISTRICT COUNCIL MATTERS:**

There were no matters for discussion.

76. **BUCKS COUNTY COUNCIL MATTERS:**

There were no matter for discussion.

77. **MATTERS FOR REPORT:**

There were no matters for report.

Part two

EXCLUSION OF PUBLIC AND PRESS

That under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public be excluded from the meeting for the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

78. **ITEM RELATING TO DEPOT STAFFING LEVELS FOR SUMMER 2019:**

79. **ITEM RELATING TO ATC STAFF SALARIES:**

80. **ITEM RELATING TO REAR GARDEN OF 146/148 STATION ROAD:**

81. **CONFIDENTIAL MATTERS FOR REPORT:**

a) **Item relating to Hervines Park Flat:**

The meeting closed at 8.10pm

Chairman.....

Date

F&GP