

Amersham Town Council

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DRAFT MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON MONDAY 13 AUGUST 2018

PRESENT:

Councillor M Flys (in the Chair)
Councillor C Morgan
Councillor M Grimson
Councillor Mrs L Staite
Councillor M Vivis
Councillor Mrs L Walsh

IN ATTENDANCE:

Mrs E Richardson - Town Clerk Finance & Policy

18. APOLOGIES:

Councillor Ms C Jones (Town Mayor)
Councillor R Jones
Councillor Mrs J Cook
Councillor M Lacey
Councillor H Newton

19. DECLARATIONS OF INTEREST

There were no declarations of interest.

20. MATTERS ARISING FROM THE APPROVED MINUTES OF MEETING HELD ON 11 JUNE 2018:

There were no matters arising.

21. TO RECEIVE THE FINANCE REPORTS FOR 1 MAY TO 30 JUNE 2018:

- i) Income and Expenditure Reports for periods ending 31 May and 30 June 2018
- ii) Balance sheets as at 31 May & 30 June 2018
- iii) Accounts paid from 1 May to 30 June 2018

It was

Proposed – Councillor C Morgan
Seconded – Councillor Mrs L Walsh

RECOMMENDED that the finance reports for the period 1 May to 30 June 2018 be accepted.

22. REVIEW EFFECTIVENESS OF INTERNAL AUDIT 2017/2018:

Members agreed that the reports of the internal auditor had been thorough and that he had provided a good source of advice on financial matters.

23. APPOINTMENT OF INTERNAL AUDITOR FOR 2018/2019:

Members considered comparative quotes obtained by the Clerk and after discussion
It was Proposed – Councillor Mrs L Staite
Seconded – Councillor M Flys

RECOMMENDED to re-appoint Auditing Solutions as the internal auditor for the 2018/19 financial year at a cost of £1290.

24. **146 STATION ROAD – REMOVAL OF ASBESTOS:**

Three quotations for removal of asbestos at 146 Station Road were considered. After discussion

It was Proposed – Councillor M Flys
Seconded – Councillor Mrs L Staite

RECOMMENDED to award the contract to SAS Environmental Ltd at a cost of £3,732. It was also agreed that the tenant would be asked to pay the additional charge for weekend working if this is requested by him, as well as the additional cost for a 60minute fire rated ceiling in the cellar.

25. **APPOINTMENT OF GREIVANCE & DISCIPLINARY SUB-COMMITTEE:**

Members noted the Mayor's recommendation to appoint the Grievance & Disciplinary Sub-Committee to discuss the implications of the Judicial Review claim by Ledbury Town Council. However, it was agreed to wait until additional legal advice is forthcoming from NALC before the matter is discussed further.

26. **POLICY FOR MEMBERS' TWINNING EXPENSES:**

The Mayor's recommendation to defer this matter until after it had been discussed at a group meeting and by the Bensheim Friendship Group was noted. However, Members felt that further discussion about Members' twinning expenses was not necessary and

It was Proposed – Councillor M Flys
Seconded – Councillor C Morgan

RECOMMENDED that Council should continue with the previous policy for twinning expenses – ie that the Mayor's (or Mayor's representative) expenses be met by Council and that other costs be recharged to individuals taking part. It was also **RECOMMENDED** that a £150 voucher given by Cote Brasserie be used for the Bloom volunteers. It was recommended, however, that Council considers reverting to bi-annual visits rather than annual visits as has been the case since 2011.

27. **CHILTERN DISTRICT COUNCIL MATTERS:**

There were no matters for discussion.

28. **BUCKS COUNTY COUNCIL MATTERS:**

a) Pilot scheme for pot-hole repairs

It was noted that Mark Averill of Bucks County Council will be attending the Community Services Meeting on 3rd September to answer questions about the scheme. It was therefore agreed that this matter be deferred for discussion until the Council meeting on 17th September 2018.

29. **MATTERS FOR REPORT:**

a) Overtime payments to cover long term sick leave

Members were informed that the overtime payments at the depot to cover long term sick leave over the summer had cost £1700.

Part two

EXCLUSION OF PUBLIC AND PRESS

That under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public be excluded from the meeting for the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

30. **ITEM RELATING TO ATC STAFF:**

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33. **ITEM RELATING TO ATC STAFF:**

The meeting closed at 8.35pm

Chairman.....

Date

