

AMERSHAM TOWN COUNCIL

MINUTES OF AN EXTRA-ORDINARY MEETING OF

THE TOWN COUNCIL

HELD AT FLINT BARN COURT, CHURCH STREET,  
AMERSHAM HP7 0DB  
ON MONDAY 18 JUNE 2018

PRESENT:

Councillor Ms C Jones (Town Mayor)  
Councillor M Grimson  
Councillor Mrs D Kenchington  
Councillor M Lacey  
Councillor A Lamont  
Councillor A Seymour  
Councillor Mrs L Walsh (part meeting)

IN ATTENDANCE: Mrs E Richardson (Town Clerk Finance & Policy)

18. **APOLOGIES:** Councillors: Mrs J Cook; M Flys; R Jones; C Morgan; H Newton; N Shepherd; Mrs L. Staite; M Vivis
19. **DECLARATIONS OF INTEREST:** There were no declarations.
20. **APPOINTMENT OF COMMITTEES:**

It was Proposed – Councillor C Jones  
Seconded – Councillor A Seymour

**RESOLVED** that the Standing Committees membership shall be as follows and that the Chairmanships and Deputy Chairmanships shall be formally approved at the first meetings of the individual Committee meetings, as per Standing Orders:

**(a) COMMUNITY SERVICES COMMITTEE MEMBERSHIP**

Councillor Andrew Seymour (Chair) Proposed/Seconded: M Grimson / D Kenchington  
Councillor Mark Grimson (Vice Chair) Proposed/Seconded: A Seymour / A Lamont  
Councillor Mark Flys  
Councillor Debbie Kenchington  
Councillor Amanda Lamont  
Councillor Clive Morgan  
Councillor Nigel Shepherd  
Councillor Louise Staite  
Councillor Liz Walsh  
Councillor Mark Vivis  
Councillor Caroline Jones (*Town Mayor*)

**(b) PLANNING AND FOOTPATHS COMMITTEE MEMBERSHIP**

Councillor Jules Cook (Chair) Proposed/Seconded: Ms C Jones / M Grimson  
Councillor Howard G Newton (Vice Chair) Proposed/Seconded: M Lacey / A Lamont  
Councillor Mark Flys (Deputy Town Mayor)  
Councillor Caroline Jones (*ex-officio as Town Mayor*)  
Councillor Rob Jones  
Councillor Debbie Kenchington  
Councillor Michael Lacey  
Councillor Amanda Lamont  
Councillor Andrew Seymour  
Councillor Nigel Shepherd

**(c) FINANCE AND GENERAL PURPOSES COMMITTEE MEMBERSHIP**

Councillor Rob Jones (Chair) Proposed/Seconded: M Lacey / M Grimson  
Councillor Michael Lacey (Vice Chair) Proposed/Seconded: C Jones / M Grimson  
Councillor Jules Cook  
Councillor M Flys (*ex-officio as Deputy Town Mayor*)  
Councillor Mark Grimson  
Councillor Caroline Jones (*Town Mayor*)  
Councillor Clive Morgan  
Councillor Howard Newton  
Councillor Louise Staite  
Councillor Mark Vivis  
Councillor Liz Walsh

**(d) Personnel Appeals Committee**

Councillor C Jones (Town Mayor), Councillor M Vivis

**(e) Disciplinary and Grievance Committee**

Determined as and when required.

**(f) Policy Development Group**

Determined as and when required.

**21. COMMUNITY SERVICES SUB-COMMITTEES**

**(a) Heritage Day Sub-Committee.** Councillors A Seymour; D Kenchington; A Lamont.

**(b) Christmas Sub-Committee.** Councillors J Cook; M Grimson; C Jones

**(c) Britain in Bloom Sub-Committee.** Councillors A Seymour; A Lamont; D Kenchington.

(d) **Chiltern Leisure Centre Sub-Committee:** Councillors R Jones (Chair), N Shepherd (Vice Chair); M Grimson; C Morgan

**22. FINANCE AND GENERAL PURPOSES SUB-COMMITTEE:**

(a) **Establishment Sub Committee.** Councillors Ms C Jones; R Jones; H Newton

(b) **Grants Sub Committee.** Councillors M Flys; C Jones; R Jones; Town Mayor and Deputy Town Mayor are ex-officio Members.

(c) **Property Sub Committee.** Members agreed that this sub-committee should be appointed as and when required.

**23. APPOINTMENTS TO OUTSIDE BODIES:**

Amersham and District Community Association	Councillor M Flys
Citizens Advice Bureau	Councillor R Jones
Local Area Forum	Councillor Ms C Jones
GE Healthcare Liaison Committee	Councillor Mrs A Lamont
Amersham Common Village Hall	Councillor Ms C Jones
Amersham Action Group (Amersham on the Hill)	Councillor M Flys (temporarily)
Amersham Old Town Revitalisation Group	Councillor A Seymour (tbc)
Youth Centre	Councillor C Morgan
The Amersham Band	Councillor A Seymour
Amersham & Wycombe College Liaison	Councillor M Grimson
Amersham & District Residents Assoc.	Councillor N Shepherd
Chiltern Chamber	Councillors C Morgan,

**24. END OF YEAR ACCOUNTS AND ANNUAL RETURN 2017-2018:**

A presentation on the end of year accounts had already been given by Mr Derek Kemp of DCK Accounting Solutions at the Finance Meeting held on 11 June 2018. There being no further queries on the accounts,

It was Proposed – Councillor M Lacey  
Seconded – Councillor Mrs D Kenchington

**RESOLVED THAT:**

i) The Annual Governance Statement contained in Section 1 of the 2017/2018 Annual Return be approved

It was Proposed - Councillor M Grimson  
Seconded – Councillor Mrs D Kenchington

**RESOLVED THAT:**

ii) The Accounting Statements contained in Section 2 of the 2017/2018 Annual Return be approved

It was

Proposed – Councillor A Seymour

Seconded – Councillor A Lamont

**RESOLVED THAT:**

iii) The Chair be authorised to sign the 2017/2018 Annual Return and Balance Sheet for the year ending 31 March 2018.

The meeting closed at 7.41pm.

Chairman ..... Date .....

Council