

Amersham Town Council

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MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON MONDAY 16 OCTOBER 2017

PRESENT: Councillor C Morgan (Town Mayor – in the Chair)
Councillor Ms C Jones (Deputy Town Mayor)
Councillor Mrs J Cook
Councillor Mrs L Walsh

IN ATTENDANCE: Councillor M Flys
Mrs E Richardson - Town Clerk Finance & Policy

27. **APOLOGIES:** Councillor R Jones
Councillor M Grimson
Councillor M Lacey
Councillor Seymour
Councillor Mrs L Staite
Councillor M Vivis

28. **ABSENT NO APOLOGIES:** Councillor H Newton

29. **DECLARATIONS OF INTEREST**
There were no declarations of interest.

30. **MINUTES**
It was Proposed – Councillor Mrs J Cook
Seconded – Councillor Ms C Jones

RESOLVED

The Minutes of the Finance & General Purposes Committee meeting held on 7 August 2017 be confirmed as a true record and signed by the Chairman.

31. **MATTERS ARISING FROM THE APPROVED MINUTES OF MEETING
HELD ON 7 AUGUST 2017:**

There were no matters arising.

32. **TO RECEIVE THE FINANCE REPORTS FOR JUNE/JULY 2017:**

Financial Year 2017-2018

- (i) Income and Expenditure Report period ending 31 August 2017
- (ii) Balance sheet as at 31 August 2017
- (iii) Accounts paid to 31 August 2017

It was

Proposed - Councillor Mrs L Walsh
Seconded - Councillor Mrs J Cook

RECOMMENDED that the finance reports for the period ended 31 August 2017 be accepted.

33. **APPOINTMENT OF THE INTERNAL AUDITOR FOR 2017/2018**

After discussion it was

Proposed - Ms C Jones
Seconded – Mrs L Walsh

RECOMMENDED to

Appoint Stuart Pollard of Auditing Solutions as internal auditor for the 2017/18 Financial Year.

34. **RENEWAL OF ATC MAIN INSURANCE POLICY:**

After discussion it was

Proposed – Mrs J Cook
Seconded – C Morgan

RECOMMENDED to

Renew the Town Council insurance policy for a 3 year term with WPS Insurance Brokers and Risk Services based on an annual premium of £7,089.14.

35. **CHILTERN DISTRICT COUNCIL MATTERS:**

There were no matters for discussion.

36. **BUCKS COUNTY COUNCIL MATTERS:**

There were no matters for discussion.

37. **MATTERS FOR REPORT:**

i) London Underground constructions work – Rectory Hill

The Clerk reported on notification received from London Underground of proposed construction of a Signal Equipment Room and Electrical Switch Room south of the railway bridge on Rectory Hill. A planning application is being prepared, meanwhile LUL have asked if the Town Council would allow storage of some materials on adjacent ATC land during the build process. The Clerk is awaiting further information and will report to Council once this is obtained.

Part two

EXCLUSION OF PUBLIC AND PRESS

That under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public be excluded from the meeting for the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

38. **ITEM RELATING TO ATC PROPERTY:**

39. **ITEM RELATING TO ATC PROPERTY:**

40. **ITEM RELATING TO ATC PROPERTY:**

The meeting closed at 8.05pm

Chairman.....

Date

F&GP