

# Amersham Town Council

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## DRAFT MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON MONDAY 5 JUNE 2017

**PRESENT:** Councillor M Lacey (In the Chair)  
Councillor C Morgan (Town Mayor)  
Councillor Ms C Jones (Deputy Town Mayor)  
Councillor Mrs J Cook  
Councillor M Grimson  
Councillor Mrs L Walsh

**IN ATTENDANCE:** Mrs E Richardson - Town Clerk Finance & Policy  
Mr D Kemp (DCK Beavers) – part meeting

### 1. **APOLOGIES**

Councillor H Newton  
Councillor Seymour  
Councillor Mrs L Staite  
Councillor M Vivis

2. **ABSENT NO APOLOGIES:** Councillor R Jones

### 3. **ELECTION OF CHAIR AND DEPUTY CHAIR:**

It was	Proposed	Councillor Ms C Jones
	Seconded	Councillor Mrs J Cook

RESOLVED that Councillor R Jones be elected as Chair and Councillor M Lacey be elected as Deputy Chair of the Finance & General Purposes Committee.

### 4. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

### 5. **MATTERS ARISING FROM THE APPROVED MINUTES OF MEETING HELD ON 10 APRIL 2017:**

There were no matters arising.

### 6. **TO RECEIVE THE UNAUDITED END OF YEAR ACCOUNTS FROM DCK BEAVERS:**

A presentation on the end of year accounts was given by Mr Derek Kemp of DCK Beavers. After discussion

It was	Proposed	Councillor M Lacey
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**RECOMMENDED that:**

The accounts be put before full Council for approval at the Extra-ordinary meeting to be held on 19<sup>th</sup> June 2017.

Members gave a vote of thanks to the Town Council officers for helping to achieve the encouraging figures from the year end accounts for 2017/2018.

7. **TO REVIEW THE FIDELITY INSURANCE:**

After discussion

It was	Proposed	Councillor C Morgan
	Seconded	Councillor Mrs L Walsh

**RECOMMENDED that:**

The current level of fidelity insurance standing at £1,000,000 does not require amendment.

8. **RENEWAL OF ATC VEHICLES INSURANCE:**

Quotations were sought from three companies for renewal of the vehicles insurance. Premiums were quoted at £3218.32; £3726.48; and £4087.44 for a one year term. It was noted that only one company had offered the possibility of a 3 year term. After discussion,

It was	Proposed	Councillor C Morgan
	Seconded	Councillor M Grimson

**RESOLVED to:**

Move the policy to Came & Company, who had offered the cheapest quotation at £3218.32 for a one year period.

9. **TO CONSIDER REQUEST FROM AMERSHAM BOWLS CLUB FOR REPLACEMENT MOWER (Item deferred from Annual Stat Meeting on 15<sup>th</sup> May 2017):**

It was noted that the Bowls Club lease requires ATC to pay 50% towards the cost of a replacement mower for the Amersham Bowls Club. The Clerk reported on further information received from the club on the problems with the existing mower and confirmation from our own ATC depot staff on the condition of the mower. After much discussion

It was	Proposed	Councillor Mrs J Cook
	Seconded	Councillor Ms C Jones

**AGREED to:**

Offer for ATC to purchase or lease (depending on the most economic option) a mid-range mower as suggested by the ATC Facilities Manager at £3390, with the Bowls Club contributing 50% towards the cost (total cost to ATC of £1695). Alternatively if the Club wishes to purchase the more expensive machine they had originally requested at £5185, then they would have to pay the additional balance. The club will also be reminded that requests for such capital outlay should be made to Council at budget-setting time in the Autumn and not at the start of the financial year. The Clerk will contact the club with Council's decision.

The Clerk also informed Council of further information received from the club on their request for a replacement shed. ATC offered no comment on this matter at the last meeting. Photographs of the existing shed and proposed layout were tabled. After discussion

It was	Proposed	Councillor Mrs J Cook
	Seconded	Councillor L Walsh

**AGREED that:**

The club be allowed to buy a replacement shed for the proposed location on the following basis:

- Cost of the shed to be borne by the club
- In the event of redevelopment of Hervines Park, the bowls club to bear any cost of removing or relocating the shed to an alternative location if required.
- The club to properly maintain the shed (ie regular wood treatment etc)

The Clerk also reported that following Members' comments made at the Council Meeting held on 15<sup>th</sup> May on the club's request to erect a temporary building to provide changing facilities, the club had expressed opinion that Council's reference to possible redevelopment of Hervines Park was "an inappropriate reason for not addressing these points". The Clerk was asked to respond to the club, stating that Members felt the existing changing facilities in the pavilion were fit for purpose for the time being and that given the uncertainty on timescales of possible redevelopment at Hervines, then the proposal of an additional "temporary building" would not be appropriate at this time.

10. **RENEWAL OF MEMBERSHIP OF THE CHILTERN SOCIETY:**

After brief discussion,

It was	Proposed	Councillor Mrs J Cook
	Seconded	Councillor Mrs L Walsh

**AGREED to:**

Renew Council's Membership of the Chiltern Society at an annual fee of £30.

11. **RENEWAL OF CLERKS' MEMBERSHIP OF SLCC:**

After brief discussion,

It was	Proposed	Councillor C Morgan
	Seconded	Councillor Ms C Jones

**AGREED to:**

Renew Membership of the SLCC (Society of Local Council Clerks) for both Town Clerks.

12. **CHILTERN DISTRICT COUNCIL MATTERS:**

i) **Planning Appeal for ex B & M Motors Site**

Members noted that the appeal hearing for McCarthy & Stone's planning application for redevelopment of the ex B & M Motors site was to be heard on 6<sup>th</sup> June 2017. Cllr Morgan was due to speak on behalf of ATC.

- ii) Amersham-on-the-Hill Tuesday Market  
The Clerk reported on notification from CDC that the weekly market held on Sycamore Road is soon to be re-positioned in order to bring the two ends of the market together in a more central location.

13. **BUCKS COUNTY COUNCIL MATTERS:**

There were no matters for discussion.

14. **MATTERS FOR REPORT:**

There were no matters for report.

**Part two**

**EXCLUSION OF PUBLIC AND PRESS**

**That under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public be excluded from the meeting for the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.**

15. **CONFIDENTIAL MATTERS FOR REPORT:**

- i) Item relating to ATC property

16. **ITEM RELATING TO ATC STAFF:**

The meeting closed at 9.22pm

Chairman.....

Date .....