

AMERSHAM TOWN COUNCIL

MINUTES OF THE ANNUAL STATUTORY MEETING

HELD ON MONDAY 16 MAY 2016

PRESENT: Councillor M Vivis – Town Mayor
Councillor M Flys
Councillor Ms C Jones
Councillor Mrs D Kenchington
Councillor M Lacey
Councillor A Lamont
Councillor H Newton
Councillor MJ Phillips
Councillor A Seymour
Councillor Mrs Walsh

IN ATTENDANCE: Mrs E Richardson (Town Clerk Finance & Policy)
Mr S Catanach (Town Clerk Community, Communications & Services)

1. **APOLOGIES:** Councillor R Jones
Councillor C Morgan
Councillor Mrs L Staite

ABSENT NO APOLOGIES:

Councillor N Shepherd

Out-going Mayor, Councillor Mrs Amanda Lamont gave a short speech of thanks to fellow Councillors and the ATC Officers.

2. **ELECTION OF TOWN MAYOR:**

Nominations were invited for the election of the Town Mayor for the year 2016-2017.

It was	Proposed	Councillor Mrs A Lamont
	Seconded	Councillor M Phillips

RESOLVED that **COUNCILLOR MARK VIVIS** be elected **TOWN MAYOR** for the civic year 2016-2017.

Councillor Mark Vivis thanked Councillors for electing him to serve as Mayor of Amersham and gave a short acceptance speech in which he highlighted how he envisages the Council moving forward in the year ahead and consolidating on the good work of the team of Councillors, Officers and Depot Staff. Cllr Vivis awarded Cllr Mrs Amanda Lamont with the past Mayor's Badge.

5c) **FINANCE AND GENERAL PURPOSES COMMITTEE MEMBERSHIP**

Councillor M D Lacey
Councillor R Jones
Councillor H G Newton
Councillor M J Phillips
Councillor N Shepherd
Councillor A Seymour
Councillor Mrs L Staite
Councillor Mrs L Walsh
Councillor M Vivis (*Ex officio as Town Mayor*)
Councillor C Morgan (*Ex-officio as Deputy Town Mayor*)

5d) **Personnel Appeals Committee**

It was RESOLVED that membership shall be determined as and when required.

5e) **Disciplinary and Grievance Committee**

It was RESOLVED that membership shall be determined as and when required.

5f) **Policy Development Group**

It was RESOLVED that membership shall be determined as and when required.

6a. **COMMUNITY SERVICES SUB-COMMITTEES**

(i) **Heritage Day Sub-Committee**. Councillors A Seymour; Mrs D Kenchington; Mrs A Lamont.

(ii) **Christmas Sub-Committee**. Membership shall be determined as required.

(iii) **Britain in Bloom Sub-Committee**. Councillors A Seymour; Mrs A Lamont; Mrs D Kenchington.

6b. **FINANCE AND GENERAL PURPOSES SUB-COMMITTEE:**

(i) **Appointment of Establishment Sub Committee**. Councillors Ms C Jones; R Jones; H Newton; M J Phillips.

(ii) **Appointment of Grants Sub Committee**. Councillors Ms C Jones; R Jones; Town Mayor and Deputy Town Mayor are ex-officio Members.

(iii) **Appointment of Property Sub Committee**. Councillors M Flys; R Jones; H Newton; N Shepherd. The Town Mayor and Deputy Town Mayor are ex-officio members.

(iv) **Approval of signatories for the Bank Mandate.**

It was	Proposed	Councillor Ms C Jones
	Seconded	Councillor M Flys

RESOLVED that the Bank Mandate should be signed by any two Councillors and either of the Town Clerks.

7. **APPOINTMENTS TO OUTSIDE BODIES:**

It was **RESOLVED** that the appointments as Town Council representatives to the following organisations be approved:

Amersham and District Community Association	Councillor M Flys
Citizens Advice Bureau	Councillor R Jones
Local Area Forum	Councillor Ms C Jones
GE Healthcare Liaison Committee	Councillor Mrs A Lamont
Amersham Common Village Hall	Councillor Ms C Jones
<u>Town and Village Centre Revitalisation</u>	
Amersham Action Group (Amersham on the Hill)	Councillor Mrs L Walsh
Amersham Old Town	Councillor A Seymour
Youth Centre	Councillor C Morgan
The Amersham Band	Councillor A Seymour
Amersham & Wycombe College Liaison	Councillor Ms C Jones
Amersham & District Residents Assoc	Councillor N Shepherd

The Office would write to the organisations to confirm the appointments. ACTION: ER/ZR

8. **COUNCIL AND COMMITTEE MINUTES:**

a) **Council Minutes**

It was	Proposed	Councillor A Seymour
	Seconded	Councillor Ms C Jones

RESOLVED that the Minutes of the Council Meeting held on 25 April 2016 be confirmed as a true record and signed by the Mayor with one addition – to include that it was agreed to write to the Chair of Chiltern District Council to request that he/she does not attend the Amersham Carnival, this being a Town event rather than a District event.

b) **Planning and Footpaths Minutes**

It was	Proposed	Councillor M Flys
	Seconded	Councillor Mrs D Kenchington

RESOLVED that the Minutes of the Planning and Footpaths Committee Meeting held on 9 May 2016 be accepted and the recommendations therein be adopted.
There were no matters arising.

9. **TO NOTE THE LIST OF MAYOR'S ENGAGEMENTS FOR APRIL-MAY 2016:**

The engagements were noted and were tabled at the meeting.

10. **UPDATE ON THE TWINNING ARRANGEMENTS FOR JULY:**

The proposed timetable for the forthcoming visit by the Burgermeister and other Bensheim guests during the Carnival Weekend in July was noted. This will include:

Friday 8 July – walking tour of Amersham arranged by Amersham Museum (depending on time of guests' arrival), followed by an evening meal at the Royal Standard in Forty Green

Saturday 9 July – Attendance at the Amersham Carnival, followed by an evening BBQ hosted by Councillor Kenchington, to include all Councillors, staff and partners.

Sunday 10 July – Guided tour of Windsor Castle with a German speaking Blue Badge Guide to escort the group at a cost of £195, followed by lunch at The Red Lion in Little Missenden.

It was agreed that the Clerk would contact all Councillors to confirm attendance at the various events and would contact staff to determine numbers for the BBQ.

ACTION ER

11. **MATTERS FOR REPORT:**

a) **Resignation of Councillor A Williams:**

The Mayor announced that Councillor Williams had delivered to the Town Council office earlier in the day his letter of resignation from his position as a Town Councillor. It was agreed that Councillor Vivis as the new Mayor would write to Councillor Williams to acknowledge the resignation. The Town Clerk will register the casual vacancy with the Democratic and Electoral Services Manager at Chiltern District Council and institute the process for notice of the vacancy.

ACTION ER

b) **Renewal of BALC Membership:**

The Clerk notified Councillors that the BALC Membership was due for renewal. After discussion it was agreed that at a cost of £1820.87 per annum, membership was not good value for money so it was decided not to renew membership for the coming year but to review the position in a years' time. – *Post meeting note – after further discussion with Cllr Phillips, the Mayor has requested this matter be reconsidered as there are possible significant savings on the Clerks' CILCA training if the Council has BALC Membership. The item will be brought to the next F & GP Meeting.*

c) **Mencap Charity Picnic on Barn Meadow Field:**

It was reported by the Clerk that the Janet Wheeler had previously given permission for Mencap to host a picnic between 12pm and 4pm on Sunday 24 July 2016 on the Barn Meadow field. The organisers are now requesting to erect a stage and to play music, for which they do not need a licence from CDC, but do need permission from ATC as the land owner. It is intended that the stage will be placed away from nearby residential properties and is purely to "liven up the day for the guests during the picnic". Councillors agreed for the picnic to go ahead with music, but that the organisers be asked to respect the adjacent residents.

ACTION ER

d) **Renewal of Membership of The Chiltern Society:**

It was agreed to renew Membership of the Chiltern Society at a cost of £30 for the year.

ACTION ER

e) **Repair to Damage of KGV Playground crawl tubes:**

The Clerk reported that repair work following the recent vandalism damage at the King George V Playground would cost £294.50. It was agreed to proceed with the work. Unfortunately with an insurance excess of £250 there would be no point in making a claim.

ACTION ER

Part 2

EXCLUSION OF PUBLIC AND PRESS

That under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public be excluded from the meeting for the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

12. **ITEM RELATING TO ATC STAFF**
13. **ITEM RELATING TO ATC STAFF**
14. **ITEM RELATING TO ATC PROPERTY**
15. **ITEM RELATING TO ATC PROPERTY**
16. **ITEM RELATING TO ATC PROPERTY**
17. **ITEM RELATING TO AMERSHAM COMMON VILLAGE HALL**
18. **ITEM RELATING TO ATC STAFF**
19. **ITEM RELATING TO ATC PROPERTY**
20. **ITEM RELATING TO ATC PROPERTY**
21. **ITEMS RELATING TO PROPERTY PROJECTS:**

The meeting closed at 9.12pm.

Chairman Date