

AMERSHAM TOWN COUNCIL



MEMORIAL APPLICATION FULL BURIAL PLOT

<u>DATE OF APPLICATION</u>	
<u>Name of Stone Mason (Applicant)</u>	
<u>Address of Stone Mason</u>	
<u>Telephone No./Email address of Stone Mason</u>	
<u>Cemetery Name</u>	
<u>Section No.</u>	
<u>Grave No.</u>	
<u>Name of Interred</u>	
<u>Deed of Grant Number</u>	
<u>Name of Registered Deed of Grant Holder</u>	
<u>Address of Registered Deed of Grant Holder</u>	
<u>Signature of Deed of Grant Holder</u>	
<u>Signature of Stone Mason</u>	
<u>Please return this form to</u>	Amersham Town Council Flint Barn Court Church Street Amersham HP7 0DB
<u>Cheques should be payable to Amersham Town Council</u>	01494 434000 admin@amersham-tc.gov.uk www.amersham-tc.gov.uk
<u>For Office Use Only</u>	<u>PERMIT NO. WILL BE ISSUED ONCE APPROVED</u>

SPECIFICATION FOR FULL BURIAL HEADSTONE AND LAWN CEMETERY RULES

STANLEY HILL LAWN CEMETERY AND THE PLATT LAWN CEMETERY

The above cemeteries are designated “lawn cemeteries” which means that all graves have flat turfed surfaces and only headstone (monolith) type memorials are permitted. No flower vases, or candle holders may be placed on or around the grave other than in any receptacle approved by the Council as part of a permanent memorial. **SHRUBS, TREES, BUSHES ETC. MAY NOT BE PLANTED ON THE GRAVE AND FLOWERS SHOULD BE PLACED ONLY IN RECEPTACLES WHICH FORM PART OF THE MEMORIAL ITSELF. STONES SURROUNDING THE PLOT ARE NOT PERMITTED.**

The following guidelines relating to memorials are to be observed: -

No burial shall take place, no cremated remains shall be scattered, and no memorial shall be placed in the cemetery without the permission of the Town Council.

BURIALS – Subject to approval by Amersham Town Council, permanent memorials may be placed only on graves to which the burial rights have been purchased. For a temporary period not exceeding 6 months a wooden marker or cross (the cross not to exceed 30” X 24” overall) showing the name, age and date of death of the deceased may be permitted, subject to the Town Council’s approval. Such a marker shall be removed by the Town Council on the expiry of the six-month period. The Town Council reserves the right to remove permanent memorials erected where the burial rights have not been purchased.

FULL BURIAL PLOT

Memorials on full size graves are to be of the headstone type, out of the ground on show sizes not more than **3 feet high, and 2 feet wide, by 4 inches deep**, installed in a concrete shoe, which must be at least **12 inches buried in the ground**. The headstone must be placed at the head of the grave **in line with existing headstones**. (It is not permitted to place a headstone in between grave plots). A **plinth not exceeding 6 inches front to rear**, may be placed at the foot of the headstone. Please note measurements for headstone out of the ground including the plinth **not to exceed 3 feet X 2 feet X 10 inches. (Headstone 4”, Plinth 6”)** All memorials (including replacements) erected in the cemeteries will be installed in accordance with the standards laid down by the National Association of Memorial Masons (NAMM) as in existence at the time of installation.

Kerbs, fences, ornaments, stone vases (memorial or not) , or the planting of any flowers, shrubs or plants along the grave space are not permitted and the Town Council will reserve the right to remove any such items in order to properly undertake their responsibilities for the care and maintenance of these cemeteries. Any unauthorised objects, dead flowers or unsuitable artificial flowers may be removed at any time by the Town Council.

As the Deed of Grant Holder, I agree to abide by the above regulations.

GENERAL DATA PROTECTION

Consent: Burials Information

I agree that I have read and understand Amersham Town Council’s Privacy Notice. (A copy is available on the Council’s website, or a hard copy by request). I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that I am removed from your database.

Signature of Deed of Grant Holder

Please Print Name

Date

MEMORIAL MEASUREMENTS AND DETAILS

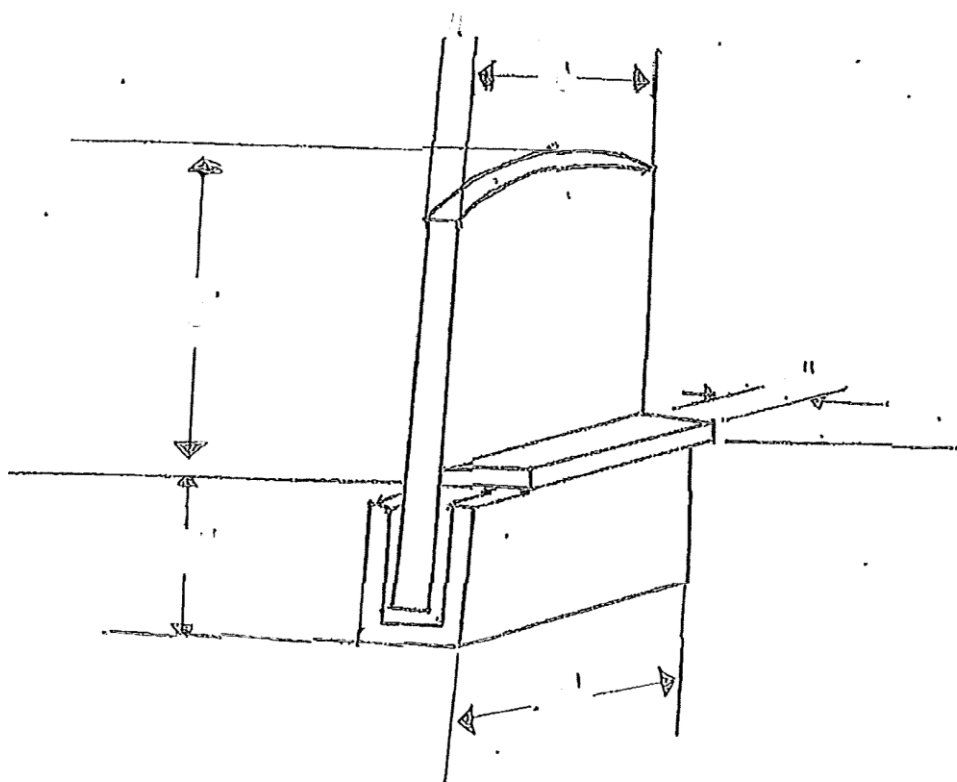
On these pages of the application, please complete the sketch below of the proposed memorial including details of the specific measurements and a typed copy of the proposed memorial inscription.

MEMORIAL MEASUREMENTS

- Full Height of Memorial
- Height of Memorial above ground
- Width of Memorial
- Depth of Memorial
- Memorial Material
- Stone Colour
- Lettering Colour

SKETCH OF MEMORIAL

Please complete the sizes for the memorial on the sketch below.



Details of the inscription for the Memorial, (please note that any wording that is not in English, should have a translation attached as well).

PLEASE NOTE THAT ANY APPLICATIONS WE RECEIVE THAT DO NOT INCLUDE THE INFORMATION REQUESTED, WILL BE REFUSED AND A NEW APPLICATION WILL NEED TO BE SUBMITTED. FURTHERMORE, THIS COULD AFFECT AMOUNT OF TIME TAKEN TO PROCESS THE APPLICATION.

YOU WILL RECEIVE A SEPARATE WRITTEN CONFIRMATION OF WHETHER YOUR APPLICATION HAS BEEN APPROVED OR NOT.

03 February 2020